

# KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE



**Chairman: Councillor Amrik Singh Jhawar**

**Clerk to the Council: Phil Griffiths**

Ketley Community Centre  
Holyhead Road  
Ketley  
Telford  
TF1 5AN  
01952 612035  
[parishclerk@ketleyparishcouncil.co.uk](mailto:parishclerk@ketleyparishcouncil.co.uk)  
[www.ketleyparishcouncil.co.uk](http://www.ketleyparishcouncil.co.uk)

19 September 2017

Dear Councillor,

You are hereby summoned to attend the next meeting of **Ketley Parish Council Finance Committee** which will take place on **Thursday 29 September 2017 at 10.00 am at Ketley Community Centre, Ketley**

Yours sincerely

*Phil Griffiths*

Phil Griffiths  
Clerk to Ketley Parish Council

## AGENDA

1. **WELCOME**
2. **TO RECEIVE APOLOGIES FOR ABSENCE AND OBTAIN THE NECESSARY APPROVAL**
3. **DISCLOSURE OF PECUNIARY INTERESTS**
4. **TO APPROVE THE MINUTES OF THE FINANCE COMMITTEE HELD ON 27 JULY - attached**
5. **MONTHLY BANK RECONCILIATION – to follow**
6. **ORDERS FOR PAYMENT – to follow**
7. **OVERVIEW OF BUDGET**  
Overview of 2017/18 Budget
8. **EXPENDITURE RECOMMENDED FOR CONSIDERATION BY COUNCIL**
9. **TRAINING & DEVELOPMENT BUDGET**  
To consider the recommendation from 13 July Resources Committee for creation of a dedicated budget for Centre staff and Councillor training & development
10. **ROOM HIRE REVIEW**  
To agree general principles and objectives for review of Room Hire charges with a recommendations report being considered for approval at 26 October Finance meeting
11. **ANNUAL REVIEW OF RENTAL CHARGES FOR FORMER YOUTH CENTRE - to follow.**  
To review rental charges for former Youth Centre and agree charges for 2017/18 Licence with Telford Arts Centre. The Clerk will provide an analysis of building costs and proposed charges for consideration.

**12. INFORMATION ITEMS**

**13. TO CONFIRM THE DATE OF FUTURE MEETINGS**

Thursday 26 October, 2017 at 10.00 am at Ketley Community Centre