



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the Meeting of Ketley Parish Council held on Wednesday 13 December 2017 at Ketley Community Centre at 6:00pm

PRESENT:

Councillor David Elliott
Councillor Joy Francis
Councillor Anil Saini
Councillor Sam Millward-Thomas

Councillor Laura Hodgkinson
Councillor Amrik Jhawar (Chairman)
Councillor Maggie Evans

Clerk: Phil Griffiths

In attendance: Emma Atwell

17/6816 WELCOME

17/6817 PUBLIC SESSION

Mr. M. Wilkinson in attendance – no questions submitted

17/6818 POLICE MATTERS

No representatives were available to attend. CSO Sue Tindale had given apologies and advised rota issues prevented attendance at Wednesday evening meetings. She requested the Council notify her in writing of any matters arising until attendance issues can be resolved. A verbal update had been submitted on minute 17/6801. CSO Tindale confirmed the Police are conducting regular patrols and will continue to monitor the areas of concern.

17/6819 RECEIVE APOLOGIES FOR ABSENCE AND OBTAIN THE NECESSARY APPROVAL

Councillors Mandy Cartwright (Unwell), Andy Morris (Work Commitments), Hilda Rhodes and Rajash Mehta (Borough Council business).

17/6820 DISCLOSURE OF PECUNIARY INTERESTS

Nothing to report.

17/6821 TO APPROVE THE MINUTES OF THE 11 OCTOBER COUNCIL MEETING

RESOLUTION: The minutes of the Council meeting held on 8 November 2017 were proposed as an accurate record by Councillor Evans, seconded by Councillor Millward-Thomas and unanimously agreed by the Parish Council.

17/6822 CLERK'S REPORT

Noted no report as the Clerk's role currently vacant following Phil Griffiths taking up a new position as Town Clerk at Madeley Town Council.

Senior Citizens Voucher Day

Councillors reported positive feedback on the new arrangements and revised system advising it was a big improvement on previous year's and enabled councillors to engage with residents creating a sense of belonging. Noted thanks to staff and pupils from Meadows School. Monies raised from the raffle and donations to Severn Hospice to be mentioned in the next newsletter. Councillors were asked for recommendations to improve next year's event. Suggestions included larger kettles and self-seal envelopes.

Action: Chairman to write and thank pupils from Meadows School on behalf of the Council
Action: Article in March newsletter to advise on donations raised for Severn Hospice.
Action: Clerk to investigate improved hot water facilities for future events.

Christmas Lights Switch On

Cllr Millward-Thomas provided a verbal update on the arrangements for the event taking place on Friday 15 December. Event commences at 4.30pm when pupils of Meadows School choir arrive and will sing around the tree outside the Centre. The lights will be switched on at 5pm followed by a festive disco provided by Jemma Knight. Mother Christmas arranged by Cllr Rhodes will arrive at 5.30pm to hand out gifts of selection boxes to all children present with the help of councillors. One of the selection boxes would contain a special prize of family tickets to the pantomime at Oakengates Theatre. The theme for the event was to be 'Christmas Jumpers' and there would be another prize for the best jumper! The Council were encouraged to support the event and a note of thanks was recorded to the staff for their work on the event to date.

17/6823 FINANCE COMMITTEE

- i) The Minutes of the meeting of the Finance Committee held on 23 November 2017 were received for noting. The Clerk advised the minutes included the October Bank reconciliation and Orders for Payment for information.
- ii) The Clerk reported as there was no Finance Committee taking place in December, a copy of the bank reconciliation was attached and as at 30 November 2017 the Parish Council bank statements were as follows:

National Savings	£41,159.35
Co-op current account	<u>£95,892.19</u>
Total	<u>£137,051.54</u>

There were currently £6,961.25 worth of unrepresented cheques, leaving a balance of £130,090.29

The Finance Chairman noted that the account looked healthy and changes to the bank account signatories would be addressed at the next meeting to be held on Thursday 25 January at 10:00am.

17/6824 RESOURCES COMMITTEE

- i) The Minutes of the meeting of the Resources Committee held on 21 November 2017 were received for noting
- ii) The Clerk advised that the Resources Committee were not meeting in December and the vacancy for Clerk had been re-advertised with a closing date of 5 January 2018. Recruitment to follow week commencing 15 January.

17/6825 APPOINTMENT OF INTERNAL AUDITOR

The Clerk reported that the Parish Council were required to appoint an Internal Auditor for 2018. All Councillors unanimously agreed to appoint SDH Accounting again for the coming year.

RESOLVED – that the Council appoint SD Accounting as Internal Auditor for 2018.

17/6826 COUNCILLOR LEAVE OF ABSENCE

The Clerk reported that Councillor Cartwright had requested a three month leave of absence from council duties due to ill health. Councillors agreed unanimously to allow the period of absence and requested best wishes be sent on behalf of the Council.

Action: Clerk to send a card to Councillor Cartwright on behalf of the Parish Council

17/6827 KETLEY PADDOCK MOUND

Councillor Evans gave a verbal update advising that a number of trees had fallen as a result of the extreme snowfall and severe weather conditions. A working party had been

organised for Sunday 17 December to tackle some of the problems caused. Councillor Evans advised that the dipping platform is scheduled for installation by TWS at the end of

January. Unfortunately due to lack of numbers, the Lantern parade planned for January is being cancelled on health and safety grounds.

Action: Room booked for lantern parade at the Community Centre to be cancelled.

17/6828 PLANNING

New Applications -

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2017/0933	N/A	32 Woodside Road, Ketley, Telford TF1 5EZ	Variation of Condition 7 on TWC/2017/0584 to increase opening hours from 1200 hours to 2400 hours Sunday to Saturday	17/11/2017	08/12/2017

Councillor Jhawar declared a personal interest in this application and abstained from discussion.

Councillors agreed unanimously to support residents who have objected to the application above TWC/2017/0933 on the following grounds:

- The property is in a residential area and extended licensing hours would affect local residents
- Noise from increased road traffic, car parking and patrons
- Increase in littering and other anti-social behaviour

The Council recommended that the opening hours be limited to 2200 hours

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2017/0946	N/A	Site of KN Wheels Ltd, Beveley Works, Beveley Road, Oakengates, Telford, Shropshire	Demolition of existing commercial unit and an outline application for the erection of no.14 dwellings, associated access, parking, appearance, layout and scale with other matters reserved	27/11/2017	18/12/2017

Councillor Francis abstained from discussion on this application in the event that it was referred to Plans Board for decision.

Councillors agreed unanimously to oppose the application above TWC/2017/0946 and object on the following grounds:

- Significant planning applications already approved for the Beveley area leading to overdevelopment
- Lack of infrastructure and traffic management in the area to support further development

- Concerns around contaminated land in that area

Approved – None

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
-----------------------------------	---------------	--------------	-------------------------	----------------------------	---------------

Refused – None

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
-----------------------------------	---------------	--------------	-------------------------	----------------------------	---------------

Ongoing –

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2017/0882	N/A	Recycling House, Rock Road, Ketley, Telford, Shropshire TF1 5HW	Variation of Conditions, 1 (revised site plan), Condition 9 (1 modern wheel wash), Condition 11 (operating hours), Condition 16 (clarification of type of waste) and Condition 17 (Importation limit) and removal of Conditions 31 and 32 (Mineshafts and Landscaping) (previously discharged) of planning permission W2005/0906	01/11/2017	20/11/2017

Councillor Millward-Thomas reported that he and Councillor Jhawar had attended a meeting with the developers at Recycling House who were very open about their plans for the site. Councillors raised residents objections around opening times from 6am. The developers invited Councillors to visit their plant in Ilkeston, Derbyshire where the same operations are already running. Lorries are loaded at night and go out full in the morning to minimise noise.

Councillors discussed limitations on access and the impact of 50 heavy goods vehicles travelling daily over residential roads. Serious concerns were raised around the cost of repairs to road surfaces, speed humps and kerbs caused by the site traffic and how this would be covered.

The Clerk advised that there were over 100 objections recorded against the application TWC/2017/0882 and suggested that residents be encouraged to attend the Plans Board.

Councillor Francis will speak against the application on behalf of the Borough and Councillor Millward-Thomas will speak against the application on behalf of Ketley Parish Council.

Parish Council to publicise the date of the Plans Board meeting on social media.

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2017/0866	N/A	Site of Woodruff, Shrubbery Road,	Erection of 1 no. two storey detached dwelling with integral	27/10/2017	17/11/2017

		Red Lake, Telford, Shropshire	garage		
--	--	-------------------------------------	--------	--	--

The Parish Council had no objections to the above application number TWC/2017/0866.

17/6829 CORRESPONDENCE

The Clerk presented a draft protocol developed by SALC which it recommends that all Parish and Town Councils have in place. The Councillors reviewed the document and unanimously agreed to adopt the protocol.

Action: Protocol to be produced on Parish Council headed paper and signed by the Chairman which will then be uploaded to the Council website.

17/6830 AGENDA ITEMS FOR NEXT MEETING

Councillors to advise the Clerk prior to the next meeting.

17/6831 OTHER MATTERS

Councillor Millward-Thomas expressed concerns again around the homeless man living in a car on Beveley Road which is unadopted. Both the Police and Telford & Wrekin Council have been in contact with the gentleman and offered support and accommodation which he has turned down. There have been reports of abusive language and the Council feel that the man could become a target without intervention.

Action: Clerk to write to the Police and Telford & Wrekin Council again expressing the Parish Councils concerns

Mr M Wilkinson was invited to pull the winning raffle tickets purchased during the Senior Citizens Voucher Day:

1. 804	2. 737	3. 770	4. 780	5. 815	6. 751
7. 724	8. 728	9. 743	10. 793		

Action: Assistant to the Clerk to contact the winners

17/6832 TO CONFIRM THE DATES OF FUTURE MEETING

The next meeting of Ketley Parish Council was confirmed for Wednesday 10 January 2018 at 7:00pm at Ketley Community Centre

Members of the public left the meeting before discussion of the next item of business.

17/6833 NOTIFICATION OF PRIVATE SESSION UNDER PUBLIC BODIES ACT 1960

The Council approved the recommendations made by Resources Committee on 21 November 2017 and agreed by Finance Committee on 23 November 2017 around the staffing structure to support the Council until a new Clerk is in post.

The meeting ended at 7:11pm

Signed: Date: 10 January 2018