



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

16 May 2018

To: all Members of the Resources Committee

You are summoned to a meeting of **Ketley Parish Council's Resources Committee** on **Tuesday 22 May 2018** commencing **6:30pm** at **Ketley Community Centre** for the purposes of transacting the following business.

Yours faithfully

Emma Atwell

Emma Atwell
Clerk to the Council

AGENDA

1. **WELCOME**
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF PECUNIARY INTERESTS**
4. **APPROVAL OF MINUTES OF RESOURCES COMMITTEE HELD ON TUESDAY 20 MARCH 2018** – attached
5. **KETLEY COMMUNITY CENTRE**
 - i) Clerk to provide a verbal update report on building works
 - ii) Clerk to provide an update on marketing and bookings
 - iii) To review cleaning / facilities arrangements
6. **GRANT APPLICATION AND AWARD PROCESS**

To review the grant process for 2018/19
7. **GENERAL DATA PROTECTION REGULATIONS**

Clerk to present a verbal update on GDPR
8. **TRAINING & DEVELOPMENT**

Clerk to provide an update on training requirements and arrangements
9. **AGENDA ITEMS FOR NEXT MEETING**
10. **DATE OF NEXT MEETING**

Tuesday 28 August at 6:30pm