



# KETLEY PARISH COUNCIL

## TELFORD, SHROPSHIRE

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**MINUTES of the Meeting of Ketley Parish Council held on Wednesday 18 July 2018 at Ketley Community Centre at 6:30pm**

**PRESENT:**

Councillor David Elliott  
Councillor Anil Saini  
Councillor Joy Francis  
Councillor Amrik Jhawar  
Councillor Joy Francis

Councillor Andrew Morris  
Councillor Sam Millward-Thomas  
Councillor Maggie Evans  
Councillor Rajash Mehta

**Clerk:** Emma Atwell

**In attendance:**

CSO S Tindale – Ketley & Oakengates Policing Team  
M Macpherson-Lees – Sanctuary Housing Officer, TMC  
Dr J Leahy and scribe – Chair of the Clinical Commissioning Group and Patient Engagement  
Three members of the public

**18/0037**

**WELCOME**

The Chairman welcomed everyone to the meeting

**18/0038**

**POLICE MATTERS**

CSO Tindale advised that there was little ASB that the Police had been made aware of recently except in the playpark on the Millennium Community. An issue of a motorbike on Paddock Mound was raised and of quad bikes. The CSO informed the meeting that registration numbers should be taken and reported although some quad bikes are road legal. Concerns around the possibility of drug deals was flagged up with a suspicious vehicle leaving dog waste bags but no dog in evidence. Again further details were requested to be reported to the Police. CSO Tindale reminded people that issues of vandalism, serious crime or dangerous weapons should be reported to the Police on 999.

CSO S Tindale left the meeting at 6.37pm

**18/0039**

**NHS FUTURE FIT CONSULTATION**

Dr Leahy, the Chair of the Clinical Commissioning Group addressed the meeting to raise awareness of the public consultation of Future Fit and explain the two options. Dr Leahy advised that no decision will be made until after the consultation ends and that it was not a vote. It is essential that the public write detailing their reasons for preferring one option over another. The Chair was asked how much the consultation was costing and Dr Leahy advised the meeting that the final figure would not be known until the consultation was completed. The Chair was asked if either option would result in cuts. Dr Leahy advised that there was currently a 25% vacancy rate filled by agency staff and although there would be reductions, all positions will not be filled. The Chair confirmed that there was a national shortage of A&E specialists as it takes 12 – 14 years following graduation from university to become a fully qualified consultant. Positions in Shropshire are not as attractive because they are

required to work 1 in 4 evenings and weekends compared to 1 in 16 in other areas of the Country.

The increasing population in Telford was noted and that improved services in the community will be provided as part of Future Fit.

Cllr R Mehta joined the meeting at 6.52pm

It was noted that it is now necessary to pay to train as a nurse. Concerns were raised around the decision to build the Children's Ward at the Princess Royal Hospital and the cost and logic of transferring the services back to Shrewsbury when it had been purpose built alongside essential services to support emergencies for mothers and children.

Dr Leahy reassured those present that the emergency and urgent care centres proposed in the consultation were not private organisations but part of a reconfiguration of the hospital services. By separating the two services, patients will get better treatment. Although option 2 costs less, over 60 years the difference is minimal. Dr Leahy was asked if the NHS would sell the PRH and rent it back. The Chair was unable to advise on this but did confirm that some pieces of land will be sold to offset the costs of the reconfiguration. Dr Leahy again urged the public to detail the impact of the decision it would make on them personally explaining why they have chosen one option over another. It is not a vote and residents need to set out their personal reasons such as the cost of visiting relatives further away, transport issues, hardship and personal stories of those who have needed the services and the difference it made being closer to home for example. Dr Leahy reassured those who questioned the residents in Wales being consulted that the 60,000 in Powys pay for themselves and also raise money for the air ambulance and hospice.

There were no further questions and the Chairman thanked the Chair of the CCG and the Patient Engagement officer for their attendance and they left the meeting at 7.16pm. The Chairman reminded everyone that they must respond and that consultation documents were available on the reception desk.

One member of the public left the meeting at 7.17pm

**18/0040 PUBLIC SESSION**

An issue with wheelchair access through the barrier at the top of Red Lees was raised. It was noted that the barrier at the bottom of the path was previously widened to allow wheelchairs and pushchairs access. **RESOLVED that the Clerk contact the Senior Rights of Way Officer at Telford & Wrekin Council for a response**

**18/0041 TELFORD MILLENNIUM COMMUNITY**

The Sanctuary Housing Officer advised that a closer relationship has now been developed with Ketley Parish Council to benefit the wider community. 450 units on phases 1 – 4 have now been completed and occupied, but it would be a further three to four years before phases 5 and 5b of the scheme are finished. 75 of the units are managed by Sanctuary Housing with the remainder privately owned. The Officer advised that there have been a small number of issues of anti social behaviour primarily around the MUGA and skateboard park which the local Policing team are aware of and working with Sanctuary to tackle the problems which do not appear to involve local residents. It is recognised that the location of the park and design is poor with four separate points of access and the issue has been raised at Board level. The Telford Millennium Community trust board currently comprises of the developers – Taylor Wimpy – Sanctuary Housing and residents, but will be run

by residents when the scheme is completed. There are still issues with the spine road and cannot be topped off until TWC approve the work as it will be adopted by the Borough Council. The Chairman thanked the Officer for attending.

M Macpherson-Lees and two members of public left the meeting at 7.35pm

**18/0042 APOLOGIES**

Councillor H Rhodes (absent), Councillor M Cartwright (operation) and Councillor L Hodgkinson (bereavement)

**18/0043 DECLARATION OF INTERESTS**

None

**18/0044 TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD 13 JUNE 2018**

**RESOLUTION: The minutes of the Council meeting held on 13 June 2018 were proposed as an accurate record by Cllr M Evans and seconded by Cllr S Millward Thomas and unanimously agreed by the Parish Council.**

**18/0045 CLERK'S REPORT**

Councillors received the Clerk's report.

**Community Centre**

1. New bookings from Catch 22, Telford Wellness and Shropshire Inclusive Dance and Blue Moon have started an additional Pilates class on Wednesday evenings this month.
2. The Centre is currently on target to meet and potentially exceed the ambitious budget set of £40,000 for room hire.
3. Work on the new Ladies toilet and kitchenette will start this weekend along with the access ramp.
4. The grant application made under the Housing Legacy Scheme operated by Lovell and Nuplace for materials and labour to replace the Classroom floor was unsuccessful and therefore the cost must be identified from the Council's budget unless alternative grant schemes present themselves.

**Parish Environmental Team**

5. Monies currently held by Telford & Wrekin Council for the PET Scheme is £26,805 in respect of materials and apprenticeship over the last four years. The funds will not be released back to the Parish without a proposal of environmental works with costings. **RESOLVED that the Clerk put forward boundary fencing, drainage, planting and additional plots at the Garden of Rest, Parish's contribution to the EU clearance work on the Round Pool and other appropriate environmental projects such as sign cleaning and litter picking equipment.**

**Street Lighting**

6. No issues raised

**Roads and Footpaths**

7. Resident of Pauline Close has expressed concerns around safety on the junction where vehicles are parking on the corner across the footpath. **RESOLVED that the Clerk report the issue to Bromford housing and local Policing team**

**Rights of Way**

8. No issues raised

**Open Spaces**

9. Concerns were previously raised by residents about the upkeep of the play area on Ketley Sports Field. This was escalated to Telford & Wrekin Council who are responsible for maintaining the area, however the response was unsatisfactory. **RESOLVED that the Clerk arrange a meeting with the Locality Officer at the play area to review standards of safety.**

## Garden of Rest

10. The contract for work on replacement boundary fencing has been agreed and will be underway over the Summer.

## Communication

11. The deliveries of the July issue of Ketley Parish News will be completed by the end of this week.

## Council Business

12. Response from the Planning Enforcement team, regarding issues of non compliance with the car wash area on the Wrens Nest car park, is awaited.
13. The Council are invited to put forward voluntary groups in the area for a Queen's Award for Voluntary Service. The group must provide a service and meet a need for people living in the local community. Two letters of support are required and the closing date is 14 September. **RESOLVED that the Clerk forward details to all Councillors to consider groups deserving of the award and provide supporting letters to the Clerk for any nominations**
14. The Telford Community Pride Awards have opened and councillors are asked to put forward nominations for local people in the community who make a difference. Categories include sport, health, environment, community, education, social responsibility, volunteers and good neighbours. **RESOLVED that the Clerk will forward the nomination link to all councillors**

## Staffing

15. Temporary part time Centre Assistant started on 6 July. Currently learning the role and has holiday pre-booked from 22 July - 7 August. Resources Committee interview panel to meet w/c 6 August to review the position. **RESOLVED that the Clerk set up an Interview Panel**
16. With increased number of Centre room bookings the shortfall in staffing has been covered by the Clerk, however this has resulted in significant additional hours worked. Following the appointment of a permanent Centre Assistant and completion of current leave, the Centre staff rota will not include the Clerk. **RESOLVED that the Clerk meet with Centre Co-ordinator to discuss staff cover for the Centre during operational periods**
17. Probation period for both the Clerk and Centre Co-ordinator ends in August and will be reviewed by the Resources Committee. **RESOLVED that the Clerk arrange probation review meetings**

## TACT

18. No issues raised

### 18/0046 EVENTS COMMITTEE

The Chairman of Events presented the draft minutes of the last committee meeting held on 3 July 2018 for noting.

### 18/0047 FINANCE COMMITTEE

The Chairman of Finance presented the draft minutes of the last committee meeting held on 5 July 2018 for noting and confirmed that the Committee had approved spend of £750 to complete the mural project to a high standard.

Cllr R Mehta left the meeting at 8.22pm

### 18/0048 KETLEY PADDOCK MOUND QUARTERLY MANAGEMENT MEETING

- i) The Chairman of Friends of Ketley Paddock Mound advised that work on clearing the Round Pool was due to begin in the Autumn subject to funding
- ii) It was also confirmed that the Friends are now part of the Telford and Wrekin Community Lottery TWINCL and tickets purchased can win generous prizes as well as contributing 60% of the ticket price to the Friends each week. Everyone is encouraged to buy a ticket to support the work of the Paddock Mound.

**18/0049****BOUNDARY SIGNAGE**

The Clerk confirmed that Morelock are able to provide signs with different logos at no additional charge providing that they are submitted in high resolution.

Councillors discussed the logos and locations and **RESOLVED the following:**

**The Reynolds Ironworks – Waterloo Road from Overdale**

**(image of Legionnaire) – Historic Roman Road – Ketley Brook Island entrance**

**The Inclined Plane – Shepherds Lane, Red Lake**

**The Ketley Dodger – Waterloo Road from Hadley**

**(image of community centre) – The Old School – Beveley Island entrance**

**The Clerk is to source suitable images and arrange production of high resolution logos**

Morelock have also been commissioned by Telford & Wrekin Council to carry out a survey of all signage in the Borough. The Clerk will work closely with them when the Parish is surveyed to discuss positioning and installation of the new boundary signs as well as any other signage issues which have been raised.

**18/0050****PLANNING****New Applications:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2018/0530	N/A	Footbridge to Margaret Court, Ketley, Telford, Shropshire	Removal of existing timber access footbridge and erection of a steel footbridge	02/07/2018	23/07/2018
TWC/2018/0517		Unit 41, Ketley Business Park, Ketley, Telford, Shropshire, TF1 5JD	Change of use from industrial warehouse Use Classes B1, B2, B3 (General Industrial) to Gym Use Class D2 (Assembly and leisure)	26/06/18	17/07/18

**The Council discussed the new applications. There were no comments or objections raised.**

**Approved:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2018/0418	N/A	51 Wedgewood Crescent, Ketley, Telford, Shropshire, TF1 5BW	Erection of a single storey side and rear extension	21/05/2018	11/06/2018
TWC/2018/0399	N/A	153 Woodside Road, Ketley, Telford, Shropshire, TF1 5WT	Erection of a single storey side and rear extension	09/05/2018	30/05/2018
TWC/2018/0268	N/A	Land between Woodruff & Westaways, Shrubbery Road, Red Lake, Telford, Shropshire	Erection of 2no. dwellings with attached garages and associated access ***AMENDED PLANS RECEIVED***	24/05/2018	07/06/2018
TWC/2017/0866	N/A	Site of Woodruff, Shubbery Road, Red Lake, Telford, Shropshire	Erection of 1no. two storey detached dwelling with integral garage	27/10/2017	17/11/2017

TWC/2018/0243	N/A	1 Ketley Dingle, Holyhead Road, Ketley, Telford TF1 5HS	Erection of a two storey side and rear extension including balcony	21/03/2018	11/04/2018
TWC/2018/0272	N/A	Woodruff, Shrubbery Road, Red Lake, Telford	Erection of a front porch, two storey front and side extension, two storey side extension and creation of a first floor	05/04/2018	26/04/2018

**Refused – None**

**Ongoing:**

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2018/0029	N/A	The Studio, Brickhill Lane, Ketley, Shropshire	Conversion of former photographic studio to single residential dwelling with additional dormer windows	11/01/2018	01/02/2018
TWC/2017/0882	N/A	Recycling House, Rock Road, Ketley, Telford, Shropshire TF1 5HW	Variation of Conditions, 1 (revised site plan), Condition 9 (1 modern wheel wash), Condition 11 (operating hours), Condition 16 (clarification of type of waste) and Condition 17 (Importation limit) and removal of Conditions 31 and 32 (Mineshafts and Landscaping) (previously discharged) of planning permission W2005/0906	01/11/2017	20/11/2017
TWC/2017/0946	N/A	Site of KN Wheels Ltd, Beveley Works, Beveley Road, Oakengates, Telford, Shropshire	Demolition of existing commercial unit and an outline application for the erection of no.14 dwellings, associated access, parking, appearance, layout and scale with other matters reserved	27/11/2017	18/12/2017
TWC/2018/0060	N/A	Former Taurus Metals UK Ltd, Whitchurch Drive, Wellington TF1 5BY	Change of Use from Scrap Yard (Sui Generis) to waste recycling site for concrete, road planings and soil, including erection of an office and storage building and banded waste recycling bays (Sui Generis)	23/01/2018	13/02/2018
TWC/2018/0384	N/A	Site of 41 Riddings Close, Ketley, Telford, Shropshire	Reserved matters application for the erection of 1no. dwelling including details for access, appearance, landscaping, layout and scale pursuant to outline application TWC/2016/0836	04/05/2018	25/05/2018
TWC/2018/0428	N/A	10 Quarry Lane, Red Lake, Telford, Shropshire, TF1 5EE	Erection of a rear conservatory (Retrospective) ***Amended description***	22/05/2018	12/06/2018

Licensing detail	Description of proposal	Date consultation received	Reply by date
Street Trading Consent application Andrea Brittain trading as Super Whip & Desserts	Borough wide consent selling ice cream and would like to trade between the hours of 10:00 – 22:00hrs.	26/06/2018	24/07/2018
Consultation	Review of the Statement of Gambling Licensing Policy issued under the Gambling Act 2005.  Amendments highlighted in red:  Policy to include specific reference to consideration of CSE, crime levels and compliance with the Codes of Practice in alcohol licensed premises.	18/06/18	10/09/2018

**The Council discussed the applications. There were no objections raised to the Street Trading application and the Parish supported the proposed amendments to the Gambling Licensing Policy.**

**18/0052      CORRESPONDENCE**

The Clerk confirmed that the three Silent Soldiers to commemorate the end of WW1 had been ordered and a TWC Planning Officer had advised that planning permission for a temporary structure of that size was not required nor was installation by a specialist. It was therefore **RESOLVED that the Clerk would arrange installation and dismantling to coincide with the six week period of the RBL 2018 campaign.**

**18/0053      AGENDA ITEMS FOR THE NEXT MEETING**

To confirm the date of the premiere of the Meadows Primary School film marking the 100 years of women’s right to vote due to take place in the week prior to October half term and encourage all residents of age to register to vote for 2019 elections.

**18/0054      TO CONFIRM THE DATE OF THE NEXT MEETING**

The next meeting of Ketley Parish Council is confirmed for Wednesday 11 July 2018 at 6:30pm at Ketley Community Centre

The meeting ended at 8:53pm

**Signed:** ..... **Date: 12 September 2018**  
Chairman of Ketley Parish Council