



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the meeting of the Events Committee of Ketley Parish Council held on Wednesday 3 October 2018 at Ketley Community Centre commencing at 6:00pm

PRESENT:

Councillor Joy Francis
Councillor Sam Millward-Thomas
Councillor Maggie Evans

Councillor Hilda Rhodes
Councillor Amrik Jhawar

Clerk: Emma Atwell

In attendance: Andrew Denton, Teacher & Film Club leader – Meadows Primary School
Barbara & David Evans, Steering Committee members – You, Me & Us
Peter Mcnee, Ranger – Groundwork West Midlands (Millennium Village)

E18/049 WELCOME

The Chairman welcomed everyone to the meeting

E18/050 APOLOGIES FOR ABSENCE

Cllr M Cartwright (other commitments) – accepted

E18/051 DECLARATIONS OF PECUNIARY INTERESTS

None declared

E18/052 APPROVAL OF THE MINUTES OF THE EVENTS COMMITTEE HELD ON TUESDAY 3 JULY 2018

RESOLUTION: The minutes of the meeting held on 3 July were proposed by Councillor A Jhawar and seconded by Councillor J Francis as an accurate record, and unanimously agreed by the Events Committee.

E18/053 YOU, ME & US

Representatives of You, Me & Us addressed the Committee members to provide an overview of the group and how it came about. They advised that funding currently comes from the People's Health Trust through RVS but this is for a limited period only and the group will need to find funding elsewhere if they are to continue in the future. The group is for those aged 55+ and targets people in isolation by providing social interaction primarily through coffee afternoons. They have taken referrals from Cruse Bereavement and the Job Centre. There are no subscriptions and income is limited to raffles at this time. The group which is run by volunteers meet twice a month and are very keen to ensure this invaluable service is supported. The Committee agreed the importance of supporting the group going forward and suggested they apply for a grant from Ketley Parish Council. It was also noted that the Borough Councillors have £2,000 per year to allocate through the Pride Fund and the group could approach their local councillor for support. Links in with Rose Manor were also recommended and the Committee agreed to help with promotion through the Parish newsletter, noticeboards and social media. **RESOLVED that the Clerk include an article on the group in the November newsletter and send details on the grant application process to the group.**

E18/054 MILLENNIUM VILLAGE GREEN SPACES

The Ranger employed by Groundwork West Midlands addressed the Committee primarily to raise awareness of the role and discuss possible ways of working together. The Ranger explained that the site between the Millennium Village and the railway line is owned by The Land Trust and Groundwork West Midlands have been appointed to manage the green space. The role which has been funded for 10 years aims to ensure the community enjoys the space in a variety of ways whilst conserving the area for the future. They are keen to get local residents, community groups and Meadows Primary School involved with ideas and conservation projects. The Ranger advised that four days per week would be dedicated to work at the Telford site and that training and equipment could be provided or made available to volunteers wanting to get involved. It was suggested that the Ranger meet with Friends of Ketley Paddock Mound to ensure no overlap. **RESOLVED that the Clerk circulate contact details of the Ranger to all relevant parties and include information about the works in the next Parish newsletter.**

E18/055 100 YEARS FILM SCREENING

The Teacher thanked the Parish Council for their support in filming the 100 years all female silent movie and explained that it had been entered in and won a number of awards at film festivals most notably last month in San Francisco when it had its World premiere screening. The film is due to be presented with the official 'F Certificate' later this month. The film is also part of the Flatpack Film Festival being shown at The Orbit in Wellington and he advised there was funding available to support a community event screening of the film at Ketley Community Centre which would incorporate other silent movies starring Mabel Norman and accompanied by a live pianist. Availability for the pianist is to be confirmed and a date for the event finalised as soon as possible. It was suggested that the event be held in the Hall to enable as many local residents as possible to attend and would be a 'Gala Evening'. **RESOLVED that the Clerk work closely with the Teacher to finalise details and publicise the event in the Parish newsletter, posters and social media.**

Cllr S Millward-Thomas joined the meeting at 6.45pm

E18/056 COMMUNITY EVENTS

The Committee discussed possible community events to take place during half term and agreed a litter pick should be arranged with a Halloween themed activity earlier in the week. Pumpkin carving competition and a disco were also suggested. **RESOLVED that the Clerk identify available dates and make arrangements for the events to take place during half term. Events to be promoted through posters and social media. Donations of pumpkins to be requested.**

E18/057 REMEMBRANCE & ARMISTICE DAY

The Clerk gave an update on arrangements for this year's Remembrance event which marks the centenary of the end of WW1. Three Silent Soldiers will be positioned at locations in Ketley – Waterloo Road traffic lights flowerbed, Beveley Island and St Marys church – to coincide with the RBL Poppy Appeal from 27 October to 11 November. Meadows Primary School have confirmed their support for the event and plan to march up to the traffic lights to place poppies around the Soldier on Friday 26 October as well as joining the parade which will take place on Sunday 11 November leaving from Ketley Community Centre to St Mary's where wreaths will be laid before the Service. 1st Ketley Boys Brigade will parade their standard on the march and local residents will be invited to join the march. It was **RESOLVED that the Clerk finalise plans with Meadows Primary School and the Boys Brigade and confirm times after trialling the route. Clerk will organise the installation of the Silent Soldiers.**

The Chairman thanked all four invited guests who left the meeting at 6.57pm

E18/058 CHRISTMAS VOUCHERS & LIGHT SWITCH ON

The Clerk confirmed that both events will take place on Friday 7 December with the

Signed.....

vouchers element between 10am – 2pm and the light switch on from 4.30 – 6.30pm. It was agreed that entertainment would be provided throughout the morning and afternoon to help stagger arrival times for voucher collection and provide something for everyone to enjoy. They'll be age appropriate tombolas instead of a raffle and otherwise will largely follow the pattern of last year's Christmas events. Christmas lights were discussed and would be put in place by the Facilities Management Officer week commencing 1 December and TACT to be approached about putting lights up on the building. The Christmas tree is this year to be purchased from Littleford's Nursery to support local business. **RESOLVED that the Clerk would arrange decoration of the Centre w/c 1 December and order the Christmas tree for arrival during that week. FMO to ensure timers operating correctly. Clerk to book entertainment including Father Christmas and source tombola prizes.**

Councillor H Rhodes joined the meeting at 7.08pm

E18/059 CHRISTMAS MEAL

The traditional staff and councillor Christmas meal was discussed with a suggested date of Friday 14 December around 6pm. It was agreed that the venue should be local to enable as many of the staff and councillors to attend. Suggestions included Blue Elephant, Jenko's and Mauchak. It was **RESOLVED that the Clerk obtain Christmas menus and prices for consideration.**

E18/060 ARTY PARTY CHARITY PLOG

The Clerk advised that Arty Party will have one of their supporters in the London Marathon next year to raise money for the charity. In the run up to this they propose to hold a series of charity events including a 'plog' – litter pick and jog – on the morning of Saturday 16 March which would be followed by the creation of 'litter art'. The group are seeking support from the Parish Council and the Committee agreed they would encourage councillors to take part in the plog as well as nominating Arty Party as the beneficiary of the collection at the Easter event on 13 April, promoting the event through the newsletter and offering room hire for 16 March free of charge as a Council contribution. The Committee recommended that the group apply for funding from Veolia. It was **RESOLVED that the Clerk liaise with Arty Party to make the necessary arrangements.**

E18/061 NEWSLETTER

The Clerk advised that the November issue is currently being drafted and asked for any items for inclusion to be forwarded. Suggestions included articles on the Garden of Rest, You, Me & Us and Lex Boycott's fundraising for Macmillan. Telford Millennium Community and Sanctuary have requested two pages in the newsletter which they would pay for and the Committee agreed subject to final editing by the Clerk. The Committee would also like to see a Christmas event held in the Square for example a market or carols. **RESOLVED that the Clerk circulate the draft newsletter for review and comment on 2 November for print and distribution week commencing 12 November. Clerk to liaise with Sanctuary and TMC.**

E18/062 AGENDA ITEMS FOR THE NEXT MEETING

Telford Millennium Community events
Macmillan coffee morning event (September 2019)
Children in Need ramble (October 2019)

E18/063 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 4 December at 6:00pm

The meeting ended at 7:34pm

Signed:
Chairman of Ketley Parish Council Events Committee

Date: 4 December 2018

Signed.....