



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

28 November 2018

To: all Members of the Events Committee

You are summoned to a meeting of **Ketley Parish Council's Events Committee** on **Tuesday 4 December 2018** commencing **6:00pm** at **Ketley Community Centre** for the purposes of transacting the following business.

Yours faithfully

Emma Atwell

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Clerk to the Council

AGENDA

- E18/064 WELCOME**
- E18/065 TO RECEIVE APOLOGIES FOR ABSENCE**
- E18/066 DISCLOSURE OF PECUNIARY INTERESTS**
- E18/067 APPROVAL OF MINUTES OF EVENTS COMMITTEE HELD ON WEDNESDAY 3 OCTOBER 2018 - attached**
- E18/068 MILLENNIUM VILLAGE EVENTS**
The Sanctuary Housing Officer will address the Committee with a view to identifying possible shared events and pooling resources.
- E18/069 EVENTS FEEDBACK**
(i) Halloween
(ii) Remembrance (three)
(iii) 100 Years Film Screening
- E18/070 NEWSLETTER**
Feedback to be provided on the November issue and suggestions discussed for next edition in March 2019.
- E18/071 CHRISTMAS VOUCHERS & LIGHT SWITCH ON**
To confirm final arrangements for the event taking place on Friday 7 December
- E18/072 ANNUAL PARISH MEETING**
To confirm the agenda for the meeting to be held on Wednesday 27 March
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E18/073

EASTER EVENT

To confirm the date of the event as Saturday 13 April 2019 from 10am – 1pm and discuss suggestions for activities on the day

E18/074

ELECTION PLANNING

To discuss any requirements which may arise out of the May 2019 elections

E18/075

AGENDA ITEMS FOR NEXT MEETING

To notify the Clerk of any items to be considered at the next meeting

E18/076

DATE OF NEXT MEETING

Tuesday 5 March 2019 at 6:00 pm at Ketley Community Centre