



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the Meeting of Ketley Parish Council held on Wednesday 12 December 2018 at Ketley Community Centre at 7:00pm

PRESENT:

Councillor Amrik Jhawar
Councillor Anil Saini
Councillor Mandy Cartwright
Councillor Dave Elliott
Councillor Joy Francis

Councillor Sam Millward Thomas
Councillor Maggie Evans
Councillor Laura Hodgkinson
Councillor Hilda Rhodes
Councillor Andrew Morris

Clerk: Emma Atwell

In attendance:

Five members of the public

18/0098 WELCOME

The Chairman welcomed everyone to the meeting

18/0099 PUBLIC SESSION

Two members of the public had attended to raise their concerns about planning application TWC/2018/0957 for the erection of four dwellings two of which it is proposed be three storey properties. The residents circulated photographs to assist with the explanation of the proposed access and advised that a similar application had previously been made in 2012 which the now applicant had vehemently opposed. The residents who are immediate neighbours and share the same access expressed grave concerns about the proposed development as they had previously in 2012. Issues of green network, compromising open space, poor visibility and substandard access and potential contamination of the land are all still valid and the residents asked that the Parish Council consider these matters when discussing the application at the appropriate point in the meeting.

Another member of the public had a question around the provisional enquiry made by the owners of the Mauchak on Holyhead Road. Further information was requested and confirmation that this was not a formal application. The Chairman confirmed that no application had yet been made and the enquiry was regarding the erection of apartments at the rear of the building. The resident wished to be kept informed of any subsequent applications as this directly affected his property and parking in that area was a cause for great concern.

18/0100 POLICE MATTERS

Unfortunately, the Police were unable to attend the meeting.

18/0101 APOLOGIES

Councillor R Mehta (family commitment) - accepted

18/0102 DECLARATION OF INTERESTS

None

18/0103 TO APPROVE THE MINUTES OF THE MEETING HELD 14 NOVEMBER 2018
RESOLUTION: The minutes of the Council meeting held on Wednesday 14 November 2018 were proposed as an accurate record by Cllr H Rhodes and seconded by Cllr D Elliott and unanimously agreed by the Parish Council.

18/0104 CLERK'S REPORT

Due to time constraints, the Clerk had been unable to provide a written report but the following verbal updates were provided:

Flooding on Red Lees to be followed up with the Senior Rights of Way Officer at Telford & Wrekin Council.

An update on the Telford Millennium Community had been provided to the Events Committee by an officer of Sanctuary Housing and subsequent email which advised that Taylor Wimpey confirmed top surfacing of the spine road phase 2 onwards will be carried out by the end of February 2019. With regards to the current progress of the development, Taylor Wimpey advised that there had been some significant issues which have had a highly detrimental impact on the scheme. However, following a very positive meeting with Homes England work is due to commence on Roads and Sewers following the soil removal. It was also noted that there are temporary traffic lights currently in place at the entrance to the development down Beveley Road causing further disruption after a parking space footpath mix up!

The Clerk confirmed that information had been received on the pre-enquiry for the land at Snowdrop which suggested that residential development at the site would not be supported and therefore the land has little value. The Council to consider putting forward an offer with a view to using part of the land for parking and maintaining the remainder as green space.

The Clerk advised that a resident had visited the Centre following the Remembrance parade and service claiming that one of the names on the war memorial was incorrect. He was informed that the memorial was not owned by the Parish Council although the Council did contribute towards the new plaques installed 8 years previously. The resident returned one week later with a further assumed error on the memorial. The Council discussed the matter and it was **RESOLVED to write to the resident concerned and advise that written evidence of proof would be required and should be presented to the owners of the memorial – Lichfield Diocese.**

The Chairman has been contacted by some of the Street Wardens who have also taken on roles as Snow Wardens. Two further grit bins have been requested along with two salt spreaders at a cost of £130 each. Cllr Hodgkinson has conducted a grit bin audit against the current register and confirmed all the bins owned by the Parish Council and Telford & Wrekin Council have been refilled. The requests were discussed and the Councillors did not feel that the purchase of further grit bins at that location were warranted and the Wardens should be referred back to the Borough Council. However consideration will be given to the purchase of a salt spreader if further information can be provided on where it would be kept, the accessibility to others and the number of snow wardens in Ketley. It was **RESOLVED that Telford & Wrekin Council's Environmental Co-ordinator – Volunteering – Community Participation be invited to attend the next meeting of the Full Council**

18/0105 EVENTS COMMITTEE

The Committee Chairman gave a brief overview of the meeting which discussed the final preparations for the Christmas events both of which it had been noted went well. Confirmation of the Annual Parish Meeting to take place on Wednesday 27 March following the same format but to include grant award presentations and community champion awards. The Committee also welcomed the opportunity to work with Sanctuary Housing and Telford Millennium Community on shared community events in the future. Draft minutes to follow at the next meeting of the full Council.

At 7:35pm the Chairman of the Council requested that Standing Orders were suspended whilst a fifth member of the public, who had just arrived, addressed the Councillors. The resident who has lived in Ketley for 43 years raised an issue with regards crossing Holyhead Road from the bus stop opposite Quarry Lane and also requesting the installation of a seat in the shelter. Concerns about traffic and speed were discussed and it was **RESOLVED that the Borough Councillor would raise the matter of the installation of a zebra crossing at that point with Telford & Wrekin Council.**

The business of the meeting recommenced at 7:48pm

18/0106 FINANCE COMMITTEE

Draft minutes to be presented at the next meeting of the full Council.

18/0107 PLANNING

New Applications:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2018/0957	N/A	Land adjacent 10 Bluebell Coppice, Ketley, Telford	Erection of 4no. dwellings	21/11/2018	12/12/2018

The Council discussed this application at length considering all previous correspondence and those of local residents. It was noted that the current applicant had vehemently opposed the application in 2012 and there has been very little change to the latest application save an increase in number and size of dwellings proposed. The development was not in keeping with existing properties and with the ongoing construction of the Millennium Village, this proposal is considered to be overdevelopment. Cllr H Rhodes proposed that the application be green carded for all the reasons previously stated and this was seconded by Cllr S Millward Thomas and unanimously agreed by the Council. It was therefore **RESOLVED that the Clerk Call In the application for determination by the Planning Committee.**

TWC/2018/0801	N/A	Land adjacent 18 Station Road, Ketley, Telford	Outline application for the erection of 6no. dwellings, access and landscaping with all other matters reserved ***AMENDED DESCRIPTION AND AMENDED PLANS RECEIVED***	28/09/2018 06/12/2018	19/10/2018 20/12/2018
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The revised and amended plans and description were circulated to the Councillors for consideration. It was noted that there had been no change to the access and although the number of dwellings had been reduced, the proposed properties were larger than those replaced. The Council's objections had not been addressed and the same number of cars are still proposed for the small site which is inadequate. Cllr M Cartwright proposed that the application be green carded and this was seconded by Cllr M Evans and unanimously agreed by the Council. It was therefore **RESOLVED that the Clerk complete a Call In request for the application to be determination by the Planning Committee.**

TWC/2018/1020	N/A	18 The Incline, Ketley, Telford, Shropshire TF1 5HZ	Erection of a one bedroom single storey dwelling	11/12/2018	04/01/2019
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Application was discussed and without any further details, the Council **RESOLVED that the response be one of No Comment**

TWC/2018/1023	N/A	Meadow Rise, Bluebell Coppice, Ketley, Telford, Shropshire TF1 5NE	Conversion of existing garage into habitable room	12/12/2018	05/01/2019
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Application was discussed and considered by the Council who **RESOLVED that there were No Objections**

Ongoing:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2018/0060	N/A	Former Taurus Metals UK Ltd, Whitchurch Drive, Wellington TF1 5BY	Change of Use from Scrap Yard (Sui Generis) to waste recycling site for concrete, road planings and soil, including erection of an office and storage building and bunded waste recycling bays (Sui Generis)	23/01/2018	13/02/2018
TWC/2018/0802	N/A	Site of Hillside Farm, Woodside Road, Ketley Telford	Outline application for the erection of 6no. dwellings with all matters reserved	28/09/2018	19/10/2018
TWC/2018/0814	N/A	Site of PEZ Ltd, Woodlands Workshop/Land rear of 11 Wrens Nest Lane, Ketley Telford	Demolition of existing workshop and erection of 3no. dwellings and 1.no garage	02/10/2018	23/10/2018
TWC/2018/0886	N/A	Former Shukers Garage, Holyhead Road, Ketley, Telford, Shropshire, TF1 5DS	Change of use from a garage to a Place of Worship and Community Hall (Use Class D1 - Non residential institutions)	29/10/2018	03/12/2018

It was noted that residents on Castle View had not been consulted and information had been received which suggested that the premises is already in use as a church. It was **RESOLVED to notify Planning Enforcement**

18/0108

CORRESPONDENCE

The request to support the PRH accommodation refurbishment project was reviewed and discussed at length. Cllr L Hodgkinson proposed that there was no money at this time to support the request for a donation which was seconded by Cllr A Morris. Cllr A Saini proposed that a donation would be of benefit to all the community and this was seconded by Cllr S Millward Thomas.

A vote was held and with the casting vote of the Chairman in favour of a donation Cllr H Rhodes proposed a donation of £1,000 be contributed from Ketley Parish Council which was seconded by Cllr M Cartwright. With the Chairman's casting vote, it was **RESOLVED that the Parish Council contribute £1,000 to the Project**. Cllr M Evans wished it to be noted that she opposed the donation.

18/0109

AGENDA ITEMS FOR THE NEXT MEETING

- (i) Land to the rear of the car park at the former Infants School
- (ii) Briefing on the work of Snow Wardens
- (iii) Update on the boundary signage
- (iv) Update on Recycling House from Planning Enforcement

18/0110 TO CONFIRM THE DATE OF THE NEXT MEETING

The next meeting of Ketley Parish Council is confirmed for Wednesday 9 January 2019 at 7:00pm at Ketley Community Centre

The Chairman wished everyone a Merry Christmas and all public left the meeting at 8:20pm

PRIVATE SESSION commenced at 8:27pm

18/0111 COUNCIL PRIORITIES & RESOURCES

The Chairman of the Resources Committee presented a confidential report to the Council advising that the Clerk had been tasked with reviewing the staffing, development of the Centre and legal aspects of the work.

It was noted that having generated more business and in order to continue development, the Resources Committee were recommending recruitment of an experienced manager to take on the day to day running of the Centre from the Clerk.

The Chairman also advised that monthly meetings of the Resources Committee would be resumed from January to ensure all the staff had an opportunity to raise any issues more readily.

The Council discussed the report and its findings in detail and considered the recommendations. Cllr J Francis proposed that the recommendations are approved and acted upon swiftly and this was seconded by Cllr A Morris and unanimously agreed by the Council. It was therefore **RESOLVED that recruitment for a Community Centre Manager commence upon return to work on 2 January 2019, actions be put in place to move the Parish Office as soon as possible and a casual Burials Officer appointed to cover the Clerk’s annual leave.**

Meeting finished at 8:49pm

Signed: **Date: 9 January 2019**

Chairman of Ketley Parish Council