



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

1 May 2019

To: All Members of Ketley Parish Council

You are summoned to the Annual Meeting of Ketley Parish Council on **Wednesday 8 May 2019 commencing 7:00pm at Ketley Community Centre** for the purpose of transacting the following business

Yours faithfully

Emma Atwell

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Clerk to the Council

AGENDA

- C19/001 Welcome**
- C19/002 Election of Chairman**
- C19/003 Chairman's Declaration of Acceptance of Office**
- C19/004 Election of Vice Chairman**
- C19/005 Vice Chairman's Declaration of Acceptance of Office**
- C19/006 Councillors' Declarations of Acceptance of Office**
- C19/007 Apologies for Absence**
To receive apologies for absence from councillors unable to attend the meeting. A reason for absence must be given and either noted or accepted by the Council
- C19/008 Disclosure of Pecuniary Interests**
Councillors are required to declare all pecuniary (financial) interests within 28 days of election. Thereafter interests in respect of any matter on the agenda and which is not included on the register must be declared. Councillors are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of maintained by the Monitoring Officer.
- C19/009 To approve the Minutes of the Meeting held on 13 March 2019 - attached**

- C19/010 Chairman's and Councillors' Allowances**
To review and agree allowances for the Council term of office 2019 - 2023
- C19/011 Council Structure - attached**
To approve the Council's Committee structure and terms of reference
- C19/012 Appointment of Committees**
Council to consider nominations and appoint to the following committees:
- i) Finance Committee (5 seats)
 - ii) Planning Sub-Committee (3 seats)
 - iii) Resources Committee (5 seats)
 - iv) Events Sub-Committee (3 seats)
 - v) Appeals & Complaints Committee (3 seats)
- C19/013 Appointments to Outside Bodies**
Council to consider nominations and appoint to the following bodies:
- i) Parish Charter Monitoring Group (1 seat)
 - ii) TMC – Client Sponsors Group (2 seats)
 - iii) Telford Millennium Management Company (2 seats)
 - iv) Wrekin Area Committee (2 seats)
 - v) Telford & Wrekin Bus User Group (no max – can be a member of the public)
 - vi) Friends of Ketley Paddock Mound (3 seats)
- C19/014 Calendar of Meetings - attached**
To confirm the calendar of Council and Committee meetings for the municipal year 2019/20
- C19/015 Annual Governance Statement 2018/19**
To approve the Annual Governance Statement for 2018/19
- C19/016 Accounting Statements 2018/19**
To approve the Accounting Statements for 2018/19
- C19/017 Dates of forthcoming meetings**
Resources Committee: Tuesday 28 May @ 6:00pm
Events Sub-Committee: Tuesday 28 May @ 7:00pm
Finance Committee: Thursday 30 May @ 6:00pm
Planning Sub-Committee: Thursday 30 May @ 7:00pm
Parish Council: Wednesday 12 June @ 7:00pm