



KETLEY PARISH COUNCIL

EVENTS SUB-COMMITTEE AGENDA

23 May 2019

To: all Members of the Events Sub-Committee

You are summoned to a meeting of **Ketley Parish Council's Events Sub-Committee** on **Tuesday 28 May 2019** commencing **7:30pm** in the **Parish Office** at **Ketley Community Centre** for the purposes of transacting the following business.

Yours faithfully

Emma Atwell

Emma Atwell
Clerk to the Council

AGENDA

- E19/001 WELCOME**
- E19/002 APOLOGIES FOR ABSENCE**
To be received and accepted or noted
- E19/003 DISCLOSURE OF INTERESTS**
All interests pecuniary or personal in relation to items on the agenda to be declared and recorded.
- E19/004 MINUTES OF MEETING HELD ON TUESDAY 5 MARCH 2019**
To approve the minutes of the last Events Committee meeting
- E19/005 TERMS OF REFERENCE**
To ensure all members of the committee are in receipt of the terms of reference and understand the role of the Events Sub-Committee
- E19/006 COMMUNITY GARDEN LAUNCH**
To receive a verbal report from the Community Centre Manager with an update on the event taking place on Sunday 30 June
- E19/007 SCHOOL HOLIDAY ACTIVITIES**
To consider recommendations on a programme of activities to be delivered during the school Summer holidays
- E19/008 SUMMER 'GET ACTIVE' EVENT**
To receive an update on the plans for the event taking place on the Ketley Playing Fields on Saturday 31 August and agree proposals
-

- E19/009 AARDMAN MODEL MAKING WORKSHOPS**
To confirm the date of the workshops and resources required from the Parish Council to support the project
- E19/010 REMEMBRANCE**
To discuss and agree Council activities to take place around Remembrance
- E19/011 CHRISTMAS EVENTS**
To consider proposals from the Community Centre Manager for the festive period and agree dates for events
- E19/012 BUDGET & FUNDING OPPORTUNITIES**
To confirm the 2019/20 budget for community activities and identify any current or future opportunities for additional funding
- E19/013 COMMUNITY ACTIVITIES & EVENTS**
To receive and consider proposals for a programme of activities and events to take place during the current financial year.
- E19/014 NEWSLETTER**
To discuss and agree items for inclusion in the Summer edition of the Ketley Parish News
- E19/015 AGENDA ITEMS FOR NEXT MEETING**
The Clerk to be notified of any items to be considered for inclusion
- E19/016 DATE OF NEXT MEETING**
The next meeting will be held on Wednesday 7 August 2019 at 7:30pm in the Parish Office at Ketley Community Centre.